Early Learning Coalition of Manatee County, Inc.
Governance Meeting
Of
September 8, 2021

The Early Learning Coalition of Manatee County, Inc. held a Governance Meeting on September 8, 2021, at 11:00 am at 600 8th Avenue West, Palmetto, Florida.

Committee Members Present
Ms. Christina Riggio - Garraffa
Mr. James Disbro
Dr. Michael Mackie
Rev. Dr. Robert Baker
Mr. Zack Kallis

Committee Members Excused
Mr. Len Tabicman

ELC Executive Staff Present
Mr. Paul Sharff
Ms. Kerry Gaylord
Mr. Darrell King
Ms. Hilarie King

These minutes summarize the discussion and action items of the Early Learning Coalition of Manatee County Governance Committee meeting of September 8, 2021.

Welcome and Roll Call
Ms. Christina Riggio, Chair, called the meeting to order at 11:03 am.
Mr. Paul Sharff, the CEO, conducted a roll call and determined a quorum was present.

Citizen Comments
None

Board Membership
Mr. Sharff informed the committee about Mr. Tim Pye and proposed Mr. Tim Pye as a returning Board member (Private Sector).

Upon motion duly made by Mr. Disbro and seconded by Rev. Dr. Baker, Mr. Tim Pye returning as an ELC Board member was unanimously approved.

Policies
Ms. Gaylord explained in detail the updated policy modifications. Ms. Gaylord asked if any of the Governance committee members had any questions. There were no questions asked.

The policy modifications were unanimously approved upon motion duly made by Mr. Disbro and seconded by Ms. Garraffa.

Contracts

Mr. Sharff informed the committee that the coalition would like to offer contracts to some of our retired ELC employees to carry out work that would assist the permanent staff. As the CEO, Mr. Sharff asked the committee if he would be allowed to make executive decisions on endorsing contacts paying less than $50 an hour.

The contract amendments were unanimously approved upon motion duly made by Mr. Disbro and seconded by Dr. Mackie.

Ms. Riggio reviewed the coalition's 2022 Holiday ELC Schedule.

Upon motion duly made by Dr. Mackie and seconded by Mr. Kallis, the coalition's 2022 holiday schedule was unanimously approved.

Approval of the Governance Meeting Minutes of March 2, 2021

Upon motion duly made by Mr. Kallis and seconded by Ms. Garraffa, the Governance Committee Meeting Minutes of March 2, 2021, was unanimously approved.

Old Business

None

New Business

None

Public Comments

There were no public comments.

Adjournment

There was no further business before the Governance Committee: Dr. Mackie made a motion and was seconded by Ms. Garraffa to adjourn. The meeting adjourned at 11:32.

Minutes prepared by:

Hilarie King, Board Liaison

Minutes approved by:

Christina Riggio- Garraffa, Chair